

# Officer Decision Report

---

**Title:** Extension of the Integrated Household Waste and Recycling Centre Contract

**Date decision taken:** 26<sup>th</sup> March 2019

**Author:** Martin Dickman

**Contact officers:** Martin Dickman, Director of Environment Services, TEE  
[mdickman@buckscc.gov.uk](mailto:mdickman@buckscc.gov.uk)  
Gurbaksh Badhan, Head of Waste Management, TEE  
[gbadhan@buckscc.gov.uk](mailto:gbadhan@buckscc.gov.uk)

**Local Members Affected:** All

*There are confidential appendices to this report, which are exempt by virtue of paragraph 3 of Schedule 12A of the Local Government (Access to Information) (Variation) Order 2006 because they contain information relating to the financial or business affairs of a particular person.*

## Decisions

To approve the extension of the Integrated Household Waste and Recycling Centre service contract with Waste Recycling Group Waste Services Limited (FCC Waste Services (UK) Limited) for up to three years.

To authorise the Head of Waste Management to proceed with the terms of the deed of variation with FCC Environment provided that those terms are substantially those summarised in Appendix 1.

To execute the deed of variation in accordance with the Council's Contract Standing Orders.

To authorise the commencement of the review of the HRC service model, market sounding and preparation for the re-procurement, in order to enable future arrangements to be put in place for by 1<sup>st</sup> April 2022.



INVESTOR IN PEOPLE



## Reasons for the decision

1. Buckinghamshire County Council (the Council) awarded a service contract for the Household Recycling Centre (HRC) service which commenced from 1<sup>st</sup> April 2012 to 31<sup>st</sup> March 2019. The contract has provisions to be extended for up to a further three years until 31<sup>st</sup> March 2022.
2. In advance of the initial contract expiry date of 31<sup>st</sup> March 2019, and following an extensive Household Recycling Centre service review (including a formal public consultation during 2018), Cabinet, on the 7<sup>th</sup> January 2019, agreed to support eight recommendations to deliver service provision changes.
3. The approved Cabinet decision report recommendation 8 is set out below:

***Delegate authority to the Environment Services Director, following consultation with the Cabinet Member for Planning and Environment, to extend the current HRC contract with FCC up to 31st March 2022 as appropriate to align with future procurement strategies and timelines.***

*Link to the full list of Cabinet decisions and associated reports:*

<https://democracy.buckscc.gov.uk/ieDecisionDetails.aspx?ID=11180>

4. The Environment Service Director has now consulted with the Cabinet Member for Planning and Environment and presented the confidential, commercial position relating to the extension period together with options (Appendix 2). It has been demonstrated that the HRC service contract continues to provide an acceptable balance between delivering a statutory duty to provide HRC facilities, securing value for money (VfM), procurement risk and achieving a balanced budget position within the Council's 2019/2020 Medium Term Financial Plan (MTFP).

## Authority to take this decision

5. This decision has been delegated to an authorised officer following consultation with the Cabinet Member for Planning and Environment.

## Other options available, and their pros and cons

6. The potential benefits to be achieved from adopting the recommended position, together with an assessment of alternative options, have been set out in Appendix 2. In order to protect commercially confidential business affairs of the contractor no specific details regarding the contract arrangements have been put in the public domain.
7. By supporting the extension period of the contract the Council will be able to comply with its statutory waste disposal authority compliance duties.
8. It is recommended that the review of the HRC service model and preparation for the re-procurement is also commenced, in order to enable future arrangements to be put in place by 1<sup>st</sup> April 2022.

## Conflicts of interest

9. No conflicts of interest have been identified or declared.

## Feedback from Consultation

10. The Cabinet Member and Deputy Cabinet Member for Planning and Environment have been given regular briefings throughout the HRC service review and preliminary briefings on commercial progress since December 2018.

11. Monthly updates have been provided to the Planning and Environment (P&E) Portfolio Board on the direction of travel.

12. The Cabinet Member has been consulted on this decision and supports the decision being made.

## **Background papers**

**Appendix 1:** *Draft letter of understanding between BCC & FCC*

**Appendix 2:** *Commercial position relating to the extension period*

**(Please note that the background papers are confidential documents and not for publication due to the inclusion of commercially-sensitive information).**

### ***Your questions and views***

*If you have any questions about the matters contained in this paper please get in touch with the Contact Officer whose email address is given at the head of the paper.*

A handwritten signature in black ink, appearing to read 'Martin Dickman', with a large, sweeping underline that extends to the right.

**Approved signature**

**Date** 26<sup>th</sup> March 2019

**Martin Dickman**  
Director of Environment Services, TEE